



What does each position do? Here's the scoop:

President: Runs the PTA meetings, represents and speaks on behalf of the PTA, attends district/council meetings and supports all the volunteers.

Treasurer: Manages the budget, writes the checks, balances the books, and presents the monthly finance report to the PTA.

Secretary: Takes minutes, presents prior month's minutes for approval, records attendance, and maintains the records of all meetings.

VP of Communications: Responsible for maintaining the website, weekly Pioneer News newsletter, Facebook page and overseeing all communications sent from PTA.

VP of Membership: Coordinates the membership drives and ensures that we can fairly represent our Pinetree community.

VP of Ways and Means: Responsible for overseeing all fundraising efforts such as the Academic Olympics and catalog fundraisers.

VP of Programs: Oversees the planning and successful completion of PTA programs including the School Carnival and School Dance.

Historian: Responsible for photographing all PTA events and tracking volunteer hours.

Auditor: Twice per year examines and prepares a report on the PTA financial books.

Parliamentarian: Advises on parliamentary procedure. This position is ideally held by someone familiar with PTA and/or Roberts Rules.

We Want You!

We are looking for a few good Moms and Dads!
What do our kids get at Pinetree that other schools are lacking?

- **Enrichment programs** like Art, Movement, and Music
- **Family events** like the School Carnival, Movie Nights, Bingo for Books, the Chili Cook-Off and the Family Dance
- **Classroom Support** like field trips and science materials
- **Memories to last a lifetime** like yearbooks and the mural wall

These programs are made possible by our amazing PTA. How can you help? We're glad you asked! We have several positions that need to be filled for the 2020-2021 school year *(details on back of flier)*

If you are interested in being a part of it all, please return the bottom of this flier to the school office or your child's teacher.

(Please return by February 3rd, 2020)

Your Name _____

Child's Name _____

Teacher _____

Position(s) you would like to learn more about _____

Phone Number _____

Email Address _____



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Sulphur Springs Union School District
Serving Grades K – 6

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